

Agenda – July 19, 2017 – School Board Meeting

Call to Order – Ray M. Mummert, President

Time: \_\_\_\_\_

Pledge to the Flag

A. Roll Call – Jeffrey A. Mummert, Secretary

Vanessa M. Berger \_\_\_\_\_  
Cindy A. Boyer \_\_\_\_\_  
Jay A. Clouspy \_\_\_\_\_  
James S. Harris \_\_\_\_\_  
Ray M. Mummert \_\_\_\_\_

Danielle M. Paul \_\_\_\_\_  
M. Ann Rinker \_\_\_\_\_  
G. Paige Wingert \_\_\_\_\_  
Thomas M. Zimmerman \_\_\_\_\_

B. Recognition of Visitors – Mr. Mummert

C. 2017-18 – Food Service Budget Presentation – Ms. Crystal Gauss

\* D. Action on minutes of the March 27, 2017, buildings, grounds, & equipment committee meeting; April 12, 2017, planning meeting; and the April 24, 2017, buildings, grounds, & equipment committee meeting.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Proposed Action \_\_\_\_\_

Discussion \_\_\_\_\_

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

Roll Call: Yes \_\_\_\_\_ No \_\_\_\_\_

E. Hearing of persons who wish to address the board – Mr. Mummert

None scheduled

F. Personnel Committee – Mrs. Rinker, Chairperson

1. Leaves

- a. Jennifer L. Beard, grade 2 facilitator, Park Hills Elementary School, requests childrearing leave under the provisions of the Family Medical Leave Act from October 10, 2017 until January 9, 2018; and an extension of childrearing from January 10, 2018 until the end of the 2017-18 school year.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Proposed Action \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call: Yes \_\_\_\_\_ No \_\_\_\_\_

2. Employment (wages and benefits according to scale unless otherwise noted)  
(*pending satisfactory review of previous employment history*)

a. Professional personnel

- (1) Alison B. Bancroft, full-time kindergarten facilitator, effective 2017-18 school year, Temporary Professional Employee Contract, initial assignment – West Manheim Elementary School. Salary: \$48,518 – Year 1.0, Instructional I Certificate.
- (2) Sarah E. Ringley, language arts facilitator, effective 2017-18 school year, Professional Employee Contract, initial assignment – Emory H. Markle Intermediate School. Salary: \$63,967 – Year 9.5 with a Master’s.
- (3) Suzanne M. Wimsett, English facilitator, effective 2017-18 school year, Professional Employee Contract, initial assignment – South Western High School. Salary: \$67,411 – Year 9.0 with a Master’s +45.

b. Support personnel

- (1) Debra A. Staab, food service – head cook, effective 2017-18 school year, initial assignment – Emory H. Markle Intermediate School. Rate: \$15.50/hr.
- (2) Reba S. Talbot, food service – cashier, effective 2017-18 school year, initial assignment – South Western High School. Rate: \$10.20/hr.
- (3) Holly A. Plesic, building secretary, effective August 10, 2017, initial assignment – Baresville Elementary School. Rate: \$13.61/hr.
- (4) Corrine A. LaGore, part-time building secretary, effective August 1, 2017, initial assignment – Baresville Elementary School. Rate: \$12.25/hr.
- (5) Edward Robinson, summer bus/cleaner helper, effective July 24, 2017; and substitute van/bus driver, pending completion of CDL Driving Test.
- (6) Barbara Harford, substitute van/bus driver, effective July 24, 2017.

\* c. Fall sports coaches

d. Fall sports – volunteer coaches

<b>Volunteer Coach</b>	<b>Sport</b>
Scott Barnhart	Football (V/JV)
Eric Staub	Football (V/JV)
Tyler Sieg	Football (9th Grade)
Paul DiRienzo	Football (9th Grade)
McHenze Wildasin	Field Hockey
Jody Conrad	Field Hockey
Jennifer Sites	Field Hockey
Laken Bull	Field Hockey
Allison Groft	Field Hockey
Peter Dodd	V Cross Country
Janet Gass	V Cross Country
Matt Lawhead	JH Cross Country
Janet Gass	JH Cross Country
Joe Kenny	Tennis
Jennifer Klinedinst	Volleyball
Jennifer Baney	Volleyball
Paul Zeroth	Volleyball
Nikki Lehr	Volleyball
Katie Harman	Volleyball
Sarah Miller	Cheerleading
Chad Koontz	Cheerleading
Laurie Lilly	Cheerleading

Motion \_\_\_\_\_ Second \_\_\_\_\_

Proposed Action \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call: Yes \_\_\_\_\_ No \_\_\_\_\_

3. Resignations

- a. Kelly L. Reynolds, building secretary, Emory H. Markle Intermediate School, effective August 2, 2017; for another position.
- b. Matthew R. Lawhead, varsity boys' basketball assistant coach, effective immediately; for personal reasons.
- c. Kirby A. Brubaker, long-term substitute science grade 8, Emory H. Markle Intermediate School, effective immediately; for another position.

4. Vacancies

High School Principal  
School Psychologist  
Social Worker  
Special Education Teacher Coach (K-12)  
Custodial Supervisor

High School

Full-time Learning Support Teacher  
Biology – LTS for fall semester  
English – LTS for fall semester  
Spanish – LTS  
Emotional Support Paraeducator

Intermediate School

Learning Support (grade 6) – LTS for fall semester  
Math (grade 7) – LTS  
Physical Education/Swimming (grades 6-12) – LTS  
Building Secretary  
Paraeducator

Elementary

School Librarian – Baresville (must have Library Science certification)  
Grade 1 Teacher – LTS  
Grade 2 Teacher – LTS  
Grade 3 Teacher – LTS  
Grade 5 Teacher – LTS  
Paraeducators (8 positions)  
Full-time PCAs (3 positions)

Food Service

Server/Runner (High School) – 4.25 hours  
Server/Runner (High School) – 3 hours  
Cashier/AM Worker (EHMIS) – 5.5 hours  
Server (EHMIS) – 3.25 hours  
Utility (EHMIS) – 3.25 hours

Substitute Teachers (must be PA certified)

Substitute Nurses (must be RN or LPN)

Substitute Food Service

Substitute Custodians

Substitute Bus Drivers

Substitute Paraeducators

5. Other business and/or reports

Motion \_\_\_\_\_ Second \_\_\_\_\_

Proposed Action \_\_\_\_\_

Discussion \_\_\_\_\_

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

Roll Call: Yes \_\_\_\_\_ No \_\_\_\_\_

G. Finance & Support Services Committee – Mr. Zimmerman, Chairperson

- \* 1. Recommendation to approve June 2017 financial reports, payment of general fund bills (Fulton Bank check #3946 – 4223) totaling \$7,643,378.26, and the general fund and payroll fund treasurer’s reports.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 Proposed Action \_\_\_\_\_  
 Discussion \_\_\_\_\_  
 \_\_\_\_\_  
 Roll Call: Yes \_\_\_\_\_ No \_\_\_\_\_

- 2. Recommendation to approve the 2017-18 Food Service Budget in the amount of \$\_\_\_\_\_.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 Proposed Action \_\_\_\_\_  
 Discussion \_\_\_\_\_  
 \_\_\_\_\_  
 Roll Call: Yes \_\_\_\_\_ No \_\_\_\_\_

- 3. Recommendation to approve the 2017-18 school lunch/breakfast prices as indicated:

	Proposed			
	<u>2017-18</u>	<u>2016-17</u>	<u>2015-16</u>	<u>2014-15</u>
Elementary School Lunch	\$2.20	\$2.10	\$2.00	\$1.90
Intermediate School Lunch	\$2.45	\$2.35	\$2.25	\$2.15
High School Lunch	\$2.45	\$2.35	\$2.25	\$2.15
Adult Lunch	\$3.30	\$3.20	\$3.10	\$3.00
Elementary Breakfast	\$1.45	\$1.35	\$1.25	\$1.15
Intermediate School Breakfast	\$1.55	\$1.45	\$1.35	\$1.25
High School Breakfast	\$1.55	\$1.45	\$1.35	\$1.25
Adult Breakfast	\$2.00	\$1.90	\$1.80	\$1.70
Milk	\$ .50	\$ .50	\$ .50	\$ .50

Motion \_\_\_\_\_ Second \_\_\_\_\_  
 Proposed Action \_\_\_\_\_  
 Discussion \_\_\_\_\_  
 \_\_\_\_\_  
 Roll Call: Yes \_\_\_\_\_ No \_\_\_\_\_

- 4. Recommendation to award the administrative office high volume copier replacement to \_\_\_\_\_ based on their monthly lease price of \$\_\_\_\_\_ (including maintenance costs and supplies).

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Proposed Action \_\_\_\_\_  
Discussion \_\_\_\_\_  
Roll Call: Yes \_\_\_\_\_ No \_\_\_\_\_

- 5. Recommendation to adopt the resolution approving the disposal of 2009-10 financial records in accordance with the district’s Records Management policy.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Proposed Action \_\_\_\_\_  
Discussion \_\_\_\_\_  
Roll Call: Yes \_\_\_\_\_ No \_\_\_\_\_

- 6. Other business and/or reports

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Proposed Action \_\_\_\_\_  
Discussion \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Roll Call: Yes \_\_\_\_\_ No \_\_\_\_\_

H. Program Committee – Mrs. Boyer, Chairperson

- \* 1. Recommendation to adopt the 2017-18 testing program for South Western School District.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Proposed Action \_\_\_\_\_  
Discussion \_\_\_\_\_  
Roll Call: Yes \_\_\_\_\_ No \_\_\_\_\_

- 2. Recommendation to approve the intermediate and high school handbooks for 2017-18.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Proposed Action \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call: Yes \_\_\_\_\_ No \_\_\_\_\_

- 3. Other business and/or reports

Motion \_\_\_\_\_ Second \_\_\_\_\_

Proposed Action \_\_\_\_\_

Discussion \_\_\_\_\_

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

Roll Call: Yes \_\_\_\_\_ No \_\_\_\_\_

I. Buildings, Grounds, & Equipment Committee – Mr. Clouspy, Chairperson

- \*1. Recommendation to approve Report of Capital Reserve activities for June 2017. Receipts totaled \$310,493.38 and disbursements totaled \$3,177.95.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Proposed Action \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call: Yes \_\_\_\_\_ No \_\_\_\_\_

- \*2. Recommendation to approve Report of Capital Reserve LRCP activities for June 2017. Receipts totaled \$478.62 and disbursements totaled \$0.00.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Proposed Action \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call: Yes \_\_\_\_\_ No \_\_\_\_\_

- \*3. Recommendation to approve Report of 2013 Capital Project activities for June 2017. Receipts totaled \$27.43 and disbursements totaled \$0.00. Recommendation to include payment of invoices (check #218) totaling \$42,774.98.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Proposed Action \_\_\_\_\_  
Discussion \_\_\_\_\_  
Roll Call: Yes \_\_\_\_\_ No \_\_\_\_\_

- 4. Other business and/or reports

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Proposed Action \_\_\_\_\_  
Discussion \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Roll Call: Yes \_\_\_\_\_ No \_\_\_\_\_

J. Student & Community Relations – Mrs. Berger, Chairperson

- 1. Recommendation to approve the request from the South Western Cheerleaders to use the high school gymnasium #3 for choreography on Sunday, July 23, 2017; from 9:00 a.m. until 4:00 p.m. They are a category A organization, no fees are required.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Proposed Action \_\_\_\_\_  
Discussion \_\_\_\_\_  
Roll Call: Yes \_\_\_\_\_ No \_\_\_\_\_

- 2. Recommendation to approve the request from Link Crew to use the high school PAC for a Link Crew meeting on Sunday, August 13, 2017; from 11:30 a.m. until 5:00 p.m. They are a category A organization, no fees are required.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Proposed Action \_\_\_\_\_  
Discussion \_\_\_\_\_  
Roll Call: Yes \_\_\_\_\_ No \_\_\_\_\_



3. Recommendation to approve the request from the Hanover Symphony Orchestra to use the high school band room for their rehearsals on the following Sundays: September 10, 17, 24, 2017; October 1, 15, 2017; November 5, 12, 19, 2017; January 8, 2018; February 4, 11, 25, 2018; and March 4, 2018; from 1:30 p.m. until 4:00 p.m. They are a category C organization, so custodial fees are required. The total fees for these events will be \$812.50.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Proposed Action \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call: Yes \_\_\_\_\_ No \_\_\_\_\_

4. Recommendation to approve the request from the York Adams Community Tennis Association to use the high school tennis courts on six consecutive Sundays: September 10, 17, 24, 2017 and October 1, 8, 15, 2017; from 3:00 p.m. until 4:30 p.m. for their Junior Tennis Program. They are a category C organization, so fees are required. The total cost for these events will be \$225.00.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Proposed Action \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call: Yes \_\_\_\_\_ No \_\_\_\_\_

5. Recommendation to approve the request from the South Western Drama Department to use the high school auditorium and stage on the following Sundays: October 1, 8, 15, 29, 2017 and November 5, 2017; from 8:00 a.m. until 2:00 p.m. for the fall play set construction. And Sunday, October 29, 2017 and November 5, 2017; from 2:00 p.m. until 10:00 p.m. for technical rehearsals. They are a category A organization, no fees are required.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Proposed Action \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call: Yes \_\_\_\_\_ No \_\_\_\_\_

6. Recommendation to approve the request from the Hanover Area Council of Churches to hold their annual Crop Walk in the stadium and for the use of high school restrooms on Sunday, October 15, 2017 from 11:30 a.m. until 4:30 p.m. They are a category C organization, requiring them to pay custodial fees of \$25.00 per hour for the use of the restrooms. The total fees for the 4½ hour request will be \$112.50.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Proposed Action \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call: Yes \_\_\_\_\_ No \_\_\_\_\_

- 7. Recommendation to approve the request from the Hanover Symphony Orchestra to use the high school auditorium, lobby, and band room for their dress rehearsals on Saturday, October 21, 2017 and December 2, 2017 from 9:00 a.m. until 12:30 p.m.; and the same areas for their concerts on Sunday, October 22, 2017 and December 3, 2017 from 12:00 p.m. until 6:00 p.m. They are a category C organization, so custodial fees are required. The total fees for these events will be \$475.00.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Proposed Action \_\_\_\_\_

Discussion \_\_\_\_\_

Roll Call: Yes \_\_\_\_\_ No \_\_\_\_\_

- 8. Other business and/or reports

Motion \_\_\_\_\_ Second \_\_\_\_\_

Proposed Action \_\_\_\_\_

Discussion \_\_\_\_\_

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

Roll Call: Yes \_\_\_\_\_ No \_\_\_\_\_

K. Legislative/PSBA Report and Related Action – Mrs. Rinker

Motion \_\_\_\_\_ Second \_\_\_\_\_

Proposed Action \_\_\_\_\_

Discussion \_\_\_\_\_

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

Roll Call: Yes \_\_\_\_\_ No \_\_\_\_\_

L. Reports and Related Action

1. Solicitor—Gareth D. Pahowka, Esquire
2. York County School of Technology Operating Committee
3. LIU 12
4. Recreation Commission
5. Title I & II
- \* 6. Superintendent's Report – Dr. Barbara Rupp
7. Other Reports
  - \* a. Assistant Superintendent – Dr. Daniel Hartman
  - \* b. Assistant to the Superintendent – Dr. Cynthia Renehan
  - \* c. Business Administrator – Mr. Jeffrey Mummert
  - d. Comments from other administrators (written reports are not scheduled for July, August, and September).
  - e. Others

M. Comments, Questions, Etc.

1. South Western Education Association – Zachary Sheerer, President, or designated representative
2. Others

N. Correspondence

- 1.
- 2.

O. Other Matters for Board Consideration and/or Action

1. Other business and/or reports

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Proposed Action \_\_\_\_\_  
Discussion \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_  
Roll Call: Yes \_\_\_\_\_ No \_\_\_\_\_

P. Visitors

Q. Adjournment

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Time: \_\_\_\_\_  
Vote: \_\_\_\_\_