

SOUTH WESTERN SCHOOL DISTRICT

Administration Office
225 Bowman Road
Hanover, Pennsylvania 17331
Telephone 717-632-2500

MEMORANDUM

TO: Board Members
FROM: Jay Burkhart
RE: Additional Items for Action – 09/13/17 – School Board Planning Meeting
DATE: September 13, 2017

II. Matters for Which Board Action is Required

A. Personnel Committee – Mrs. Rinker, Chairperson

2. Employment (wages and benefits according to scale unless otherwise noted)
(pending satisfactory review of previous employment history)

a. Day-to-day substitutes

(7) Nina J. Kessler – LIU guest teacher

b. Support personnel

(3) Rachele L. Rummel, part-time paraeducator, effective
September 20, 2017, initial assignment – West Manheim Elementary
School. Rate: \$11.20/hr.

(4) Amanda L. Braithwaite, part-time library aide, effective
September 25, 2017, initial assignment – West Manheim Elementary
School. Rate: \$11.20/hr.

(5) Jack L. Shank, substitute groundskeeper, effective September 14, 2017.
Rate: \$10.50/hr.

(6) Thomas A. Jemison, substitute custodian, effective September 14, 2017.
Rate: \$10.50/hr.

Motion _____ Second _____

Proposed Action _____

Discussion _____

Roll Call: Yes _____ No _____

3. Resignations

c. Patricia A. Wagner, substitute food service, effective September 11, 2017;
for personal reasons.

d. Dean R. Hartlaub, substitute custodian, effective September 11, 2017; for
personal reasons.

e. Donald W. Jenkins, JV head girls basketball coach, effective immediately; for
personal reasons. Mr. Jenkins would like to serve as a volunteer coach.